



**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**



**Leadership Development Department - Office of School Performance and Accountability**

***Are you interested in becoming an Assistant Principal? Join us!***

**2020 - 2021 LEAD (*Leadership Experiences and Administrative Development*)  
Program Application Information Session – Please see new location and time**

**DATE: Thursday, February 6, 2020**  
**TIME: 5:00 – 6:30 P.M.**  
**LOCATION: Plantation Middle School**

**Interested applicants should review the criteria below for  
participation procedures for the LEAD Program**

**Phase I: Documentation, Résumé, Essay and Principal Feedback – *Please note submission procedures have changed***

Please log into OSPA Central to complete the online Phase I application. Your site principal must give you access to “LEADERSHIP APPLICANTS.” Please have the following documents ready to upload:

- An experiential résumé aligned to the current Florida Principal Leadership Standards describing leadership roles and experiences **beyond the classroom**
- **Three (3) evaluation documents** showing a **final overall** “Effective” or “Highly Effective” rating. The 2018/2019 evaluation rating must be from a Broward County Public/Charter School. The other two “Effective” or “Highly Effective” evaluations must be within the past five school years (2013/2014 – 2017/2018). ***All evaluation documents MUST BE final evaluations which include BOTH instructional practice scores and VAM scores for an overall score***
- A copy of the applicant’s current Florida Teaching Certificate from the Department of Education showing Educational Leadership (Five-Year Professional Certificate must be current and in good standing)
- An essay written to the prompt: **Describe how you have worked to ensure that instruction beyond your own classroom is appropriately rigorous and aligned to the state standards.** (two page maximum, twelve point font, double-spaced)

*A leadership profile will be sent directly to the school principal of those applicants meeting program qualifications. The mentor principal will score the applicant on a set of leadership indicators aligned to the Florida Principal Leadership Standards, which will be applied to Phase I scores.*

**Phase II: Writing Sample and Interview**

Applicants with Phase I scores meeting or exceeding an identified score will be invited to attend a session at the Leadership Development Department office to complete a timed writing sample and interview.

**Phase III: Presentation and Interview**

Applicants with Phase II scores meeting or exceeding an identified score will be invited to attend a session at the Leadership Development Department office to present instructional leadership experiences and interview.

**Phase IV: Selection into the LEAD Program**

Applicants selected for the LEAD Program will be notified in writing prior to the completion of the 2019 - 20 school year.

**If you are interested in applying for the LEAD Program, please attend the  
2020-2021 LEAD Program Application Information Session – no RSVP is necessary**